



NOTICE OF CONSTRUCTION

11/23/2022

To: All residents, families & staff

We will be replacing the windows on the front facing side of the building (W. Post Road):

First Floor

- **Rooms 128, 129, 130, 131, 132, 133, & 134**

Second Floor

- **Rooms 209, 210, 211, 212, 214, 215, 216, 217, 218, & 219**

We will be doing two rooms at a time, i.e.: Rooms 133 & 134 are scheduled for Monday, 11/28/22 and then the next set of rooms 131 & 132 will be scheduled for Tuesday, 11/29/22 and so forth.

- **During the installation of the windows, residents cannot be in their rooms and will not have any access to the room.**
- **Resident(s) need to be out of the rooms by no later than 8am.**
- **We hope to have the resident(s) back in their room no later than 7pm.**
- **We have coordinated with Recreations to have a few extra activities during the time a resident is out of their room.**

We apologize for the inconvenience and appreciate your cooperation.

Sincerely,

**Denise Tirado, Director of Environmental Services
Linda Loffredo, Administrator**